



# Royal Business College

New Zealand



Training the next  
generation of leaders.

## Prospectus 2016



Gain internationally  
recognised qualifications  
that will take you  
anywhere in the world.

One of our four  
campuses is  
centrally located  
less than  
1 minute walk  
from the iconic  
Sky Tower, right  
in the heart of  
Auckland City,  
New Zealand.



# Welcome to Royal Business College.

Since our inception in 1996, we have established an excellent reputation for the quality of our programmes and the success of our graduates, both in New Zealand and abroad.

We specialise in delivering world-class educational programmes to national and international students.

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## No.1

Royal Business College received a confident rating for educational performance from NZQA in 2016 & not yet confident rating for self-assessment capability.

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## 93%

Royal Business College has a Graduation rate of 93%. These qualifications lead to a current employment success rate of 86% for graduates.

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## Top 3

Study in one of the safest cities in the world. New Zealand is rated the third best country to live in the world.

(United Nations' index).

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## 4 Cities 1 on 1

There are four campuses throughout New Zealand to choose from, giving you the option that suits you best.

Smaller classes mean more one-on-one contact with our Masters and / or PhD qualified tutors.

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## No.1

New Zealand is the most socially advanced country in the world according to research led by Harvard economist Professor Michael Porter.

(The Social Progress Imperative 2014).

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“We treat every student as if they are part of our extended family.”

Jimmy Royal  
President of Royal Business College

## Kia ora and welcome to the Royal Business College.

Since our inception in 1996, we have established an excellent reputation for the quality of our programmes and the success of our graduates, both in New Zealand and abroad. We specialise in delivering world-class educational programmes to national and international students.

At the Royal Business College, we welcome students from all over the world to our friendly modern campuses. As a student at the College, you can look forward to an enjoyable experience and plenty of personal guidance as you gain a highly respected qualification.

Our culture is one of excellence, respect and tradition. Our focus is always on providing a quality education and enjoyable experience for you, our student.

We aim to create a harmonious balance between education and lifestyle in a vibrant, international environment. From the day you arrive on campus we are there to answer questions (in any language). We can also help you with visa applications, course and career advice, accommodation and immigration opportunities.

All our students are highly respected and well cared for throughout their time with us. This very personal attention is reflected in the positive feedback we get from our students and their successful academic achievements.

Furthermore, we maintain a very high standard of education. To ensure you graduate with an internationally recognised qualification, all our courses meet or exceed the standards set by the New Zealand Qualifications Authority (NZQA). Our highly qualified and experienced tutors deliver real business knowledge that will put you

at the cutting edge of global industry trends.

With specialised and concise courses of study, we make sure you graduate with the skills you need to get a great job – as quickly as possible.

As Director of the Royal Business College, my job is to ensure that each and every student is encouraged, respected and supported on their educational journey with us.

We welcome you, and look forward to providing you with a world-class education experience on your way to a successful career.

Jimmy Royal  
President of Royal Business College





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# 20

Royal Business College has been educating students for over 20 years. Our experience has enabled us to bring together the best teachers, the best teaching methods and the best facilities.



# What our students have to say:

We pride ourselves on making our students feel welcome from the day they arrive in New Zealand. A big part of successfully completing your studies is making sure you are looked after by all of our tutors and that you make great friendships with your fellow students.



“I found the Royal Business College to be a one stop place to get a great education, where you can make friends, learn about other cultures, and it gives you a doorway to a new world of opportunities.”

**Komal Preet**  
RBC Diploma in Business Entrepreneurship  
(Level 7)



“I chose to study at Royal Business College because the courses they are offering are very interesting and I can apply it to my family business back home where I will be Director.”

**Afzalkhon Mukhamedou**  
RBC Diploma in Entrepreneurship  
(Level 7)



“I love all the tutors at Royal Business College. When we need help, they go out of their way to help us. They’re always there to support us and guide us.”

**Anna Kalpova**  
Diploma in Business Marketing  
(Level 7)



“I get a lot of support from my tutors, even directly after class and my classmates are very friendly too. Everyone just helps you out.”

**Zheng Feng**  
RBC Diploma in Business Marketing  
(Level 7)





Our students really love the family environment at Royal Business College. They are a diverse range of students from all around the world, making studying at the Royal Business College an exciting and interesting place to be.

“I would recommend Royal Business College because when you join the College you just instantly become part of a family, you mix in and bond with the people there.”

**Denzel Newton Junior Machiso**  
National Diploma in Computing  
(Level 5)



“New Zealand is an extremely beautiful country with a very clean environment. The people are very friendly and I now have many good friends here also.”

**Hani Salma**  
RBC Diploma in Business Marketing  
(Level 7)



“The support you will receive at Royal Business College is absolutely incredible. The opportunities you can get once you graduate is what I’m looking forward to so much.”

**Sreeram Riueedula**  
RBC Diploma in Entrepreneurship  
(Level 7)



“To me graduating from Royal Business College means a very bright future and very good life in a beautiful country.”

**Vikram Jit**  
RBC Diploma in Computing  
(Level 6)



“The Royal Business College enables me to gain an education that is the key to my career development, particularly in the New Zealand business environment.”

**Akxy Khalasi**  
RBC Diploma in Entrepreneurship  
(Level 7)



# Four centrally located campuses

## Christchurch

The garden city of Christchurch is considered one of the top 10 cities to visit according to Lonely Planet 2013 Best in Travel. It is the only New Zealand city to ever make this list.

The minute you leave Christchurch's international airport, you'll notice the abundance of parks and gardens that have made the city famous.

A picturesque centre of just under 400,000, Christchurch is renowned for its relaxed lifestyle and friendly people.

The Royal Business College campus is located right in the heart of the city, just steps away from shops and cafes. With restaurants, bars, nightclubs, galleries, and museums there's no shortage of things to do and see around the city.

Or, if you're more interested in sports and adventure you're in luck. Known as the 'gateway to the South Island', you'll find plenty of activities just a couple hours drive from the city: surfing, mountain-biking, skiing and snowboarding, whale watching, walking through rainforests or exploring the mountaintops. If the adventure activities don't take your breath away, the scenery will!

If you're after variety, excitement and a laid-back lifestyle, Christchurch is the city for you.

### Climate

Average temperature:  
summer 22.5°, winter 11.3°.

### Population

The population of  
Christchurch  
is 366,000.



Office of The Mayor

Christchurch  
City Council 

14 November 2013

### MESSAGE FROM MAYOR OF CHRISTCHURCH, LIANNE DALZIEL

On behalf of the City of Christchurch, it gives me great pleasure to welcome students of the Royal Business College to our beautiful City.

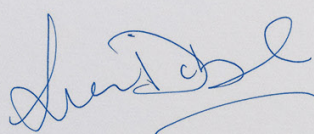
The people of Christchurch enjoy the opportunity to share our city with both visitors and students who choose to study here.

Despite the earthquakes we experienced in 2010/ 2011, Christchurch has many attractions and beautiful places to visit and enjoy. Our many parks and gardens provide a relaxing environment, while many adventure activities can be found both in and near the city.

As we rebuild, a renewed energy and spirit can be seen across the city. The Re:START Mall provides a vibrant shopping experience and the Gapfiller and Greening the Rubble projects inspire with their quirky displays on empty central city sites. Our 'Shipping Container chic' is now well known with bars, cafes and shops created in this most unexpected architectural form.

My very best wishes for a rewarding and enjoyable stay in Christchurch.

Kind regards



Lianne Dalziel  
MAYOR



Civic Offices, 53 Hereford Street, Christchurch 8011  
PO Box 73016, Christchurch 8154  
Phone: 03 941 8559  
[www.ccc.govt.nz](http://www.ccc.govt.nz)







## Auckland

The largest city in New Zealand, Auckland is ranked as the world's third most liveable city in the 2012 Mercer Quality of Living Survey, and is the highest ranked city in the Asia-Pacific region.

It's easy to see why. Built on a spectacular harbour, the bustling city is punctuated by hills and parks and enjoys a mild climate year round. Auckland is surrounded by beautiful beaches where you can swim, surf, sail and fish. Stretching from sea to sea, you can dip your toes in the Pacific and swim in the Tasman Sea all in the same day!

Known for its shopping, market areas, eating-out, nightlife and concerts, there's so much to see and do around the city. Explore the streets, cruise the harbour or take in the view from the top of the famous Sky Tower.

An excellent public transit system makes getting around easy. And with the Royal Business College campus located in Auckland's centre, the city is literally at your doorstep.

### Climate

Average temperature:  
summer 23.3°, winter 14.5°.

### Population

The population of Auckland is 1,377,200.



### OFFICE OF THE MAYOR OF AUCKLAND

Auckland Town Hall, 303 Queen Street  
Private Bag 92300, Wellesley St  
Auckland 1142, New Zealand  
T: +64 9 301 0101

As Mayor of Auckland it is my pleasure to welcome students of the Royal Business School to our beautiful city.

New Zealanders are known for their hospitality and as a city we welcome people from all over the world.

Auckland provides a stunning natural environment surrounded by three harbours, and is a dynamic and truly international city. More than 150 different ethnicities live here, a cosmopolitan blend of Maori, Pasifika, Asian and European cultures.

Auckland has been ranked fourth internationally for its quality of living. For students, it offers a great range of learning facilities including libraries, art galleries and museums. Students can gain a world-class education here as well as enjoy our stunning parks and beaches, theatres, restaurants, cafes, festivals and a host of different cultural experiences.

My vision is to make Auckland the world's most liveable city – prosperous, inclusive and an eco-city which protects its fantastic natural gifts.

To realise this vision, a global city needs global partnerships to make it truly great. As a diverse and well travelled people, Aucklanders have connections throughout the world. We value our international relationships which allow us to create educational and cultural exchanges as well as mutual economic opportunities.

We look forward to welcoming you to Auckland to experience its pleasures for yourself. I hope you will make the most of your time here and I wish you well with your studies.

Nga mihi

Len Brown  
Mayor of Auckland





## Tauranga

The college's newest campus is located in Te Puke, Tauranga. Te Puke is commonly known as the "Kiwifruit Capital of the World" due to its enormous and flourishing kiwifruit industry – 80% of New Zealand's kiwifruit exports are grown here.

Te Puke boasts a beautiful and diverse landscape, breathtaking scenery, an abundance of sunshine, long sandy beaches and bush-clad forests. Bustling with cafes and shops and offering a multitude of activities, this remarkable area – often referred to as 'the coast with the most' – offers a never ending fresh supply of activities to experience.

Studying in Te Puke allows you to take advantage of the relatively low living, accommodation and transportation expenses.

### Climate

Average temperature:  
summer 23°, winter 17°.

### Population

The population of Tauranga is 116,000.



Tauranga City



Office of the Mayor

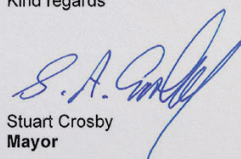
### Mayoral Message of Welcome

It is my pleasure to give a very warm welcome all students who have come to Tauranga to study at the Royal Business College.

Our region is renowned for the Kiwifruit industry, fabulous beaches, tourism and imports/exports through the Port of Tauranga Ltd, which is the largest port for exporting in New Zealand. Tauranga is one of the fastest growing cities in New Zealand and in the last 20 years, the population of Tauranga city has doubled. We are also proud of the wonderful lifestyle that we enjoy in a city that is rapidly expanding. The Bay of Plenty is home to some fantastic beaches, parks and walks as well as many cultural facilities.

I hope that you will enjoy your time here in Tauranga and I wish you every success with your studies.

Kind regards

  
Stuart Crosby  
Mayor



### MAYOR STUART CROSBY

Tauranga City Council

91 Willow Street, Private Bag 12022, Tauranga 3143, New Zealand

Phone 07 577 7000 Fax 07 577 7153 Email [stuart.crosby@tauranga.govt.nz](mailto:stuart.crosby@tauranga.govt.nz) [www.tauranga.govt.nz](http://www.tauranga.govt.nz)







## Hastings

Hastings is known as the 'fruit bowl' of New Zealand and is home to a multitude of orchards, wineries and beautifully landscaped parks and gardens which flourish in the Hawke's Bay's climate. Hastings is an ideal base to explore and enjoy Hawke's Bay's wine country attractions.

The Royal Business College is located in the heart of the beautiful coastal city of Hastings and is close to the library, parks, supermarkets, banks, post office and other useful amenities.

It provides the ideal learning environment for our National Diploma and Certificate courses in Horticulture. It is easy to find part time jobs in the local Horticultural industry. Hastings also offers cheaper living expenses, travel and accommodation and more managerial employment opportunities for Royal Business College graduates.

### Climate

Average temperature:  
summer 23.5°, winter 14.4°.

### Population

The population of Hawke's Bay is 155,300.



### HASTINGS DISTRICT COUNCIL



MAYOR'S OFFICE

Lawrence Yule B.E. (Hons), JP  
Mayor of Hastings

It is with great pleasure that I welcome all students to the Hastings campus of the Royal Business College.

Hastings is the heart of Hawke's Bay and is one of the country's premier wine producing regions. The district is home to an expanding food processing industry while business continues to grow, as entrepreneurs discover the many advantages that come from the districts relaxed lifestyle.

I hope you have the opportunity to visit our many tourist attractions while you are in Hastings. A trip to the top of Te Mata Peak offers a panoramic view right cross the Heretaunga Plains, while the winery restaurants are a mecca for food lovers from around the world.

Hastings has much to offer you as a student. I hope you enjoy your time in our city and find it an exciting and entertaining place to further your studies.

Lawrence Yule  
Mayor of Hastings





# 10 reasons to study at Royal Business College



## 2 Four campuses to choose from

You can choose to study in beautiful Christchurch, the bustling city of Auckland, Te Puke - the kiwifruit capital of the world or Hastings - the fruitbowl of New Zealand. All campuses are modern and centrally located for your convenience. Depending on the length of your study you may even choose to study in multiple cities.



## 1 Our Comprehensive Orientation Programme



It can be scary starting at a new school — or in a new country! From your very first day we take you through an Orientation Programme to help introduce you to the College, your tutors and other students. If you're new to the country, we'll also help you settle into New Zealand life.

## 3 Highly qualified and trained tutors



The best of the best. We take care in selecting only highly qualified professionals to become tutors at the College. Our tutors have up-to-date knowledge in their respective industries, and have experience teaching students from all over the world.

## 6 Small English classes

Plenty of personal attention means your English skills will rapidly improve. Royal Business College has 20 years experience helping students prepare for exams like IELTS. We pride ourselves on helping our students reach high scores in English.



## 4 Individual tutor contact

Smaller classes mean more one-on-one contact with tutors. Our tutors take a personal interest in learning about your individual needs, and will help you set realistic goals for your learning. You will never be without support during your time at the College. Our graduates have such a high success rate because personal attention translates into personal success.

## 5 Modern facilities



All campuses provide a full range of student facilities. Check your email or study in our computer rooms, eat and prepare food in the kitchen/canteen or relax in the student lounge. Classrooms are air-conditioned, bright and fully equipped with modern learning resources.

## 7 Help in any language



Counselors are available to support international students. Whether your first language is Spanish, Russian, Chinese, Japanese or Korean, you'll find someone who can speak your language and help you with any questions or concerns you may have.



## 8 English language Support



English language support for international students is included in all our diploma courses if required. We excel in helping students achieve their qualifications and prepare for employment, no matter what their original language.

## 9 Career guidance



We have your long-term interests in mind. Our professional advisors can help you plan what to do after you complete your studies at the Royal Business College. Whether you want to study further or find a rewarding job in your chosen profession, we can help.

## 10 Proven experience and success

Royal Business College has been educating students for over 20 years. Our experience has enabled us to bring together the best facilities, the best teachers and the best teaching methods to guarantee you a quality learning experience.



# Academic pathways

## English Language Courses

### English Language

General English  
Academic English (IELTS)  
Active English Programme

## Diploma & Certificate Courses

### Business

National Diploma in Business  
Level 5  
National Diploma in Business  
Level 6

### Information Technology

National Diploma in Computing  
Level 5  
RBC Diploma in Computing  
Level 6

### Horticulture

RBC Diploma in Horticulture  
Level 5

### Foundation & High School

## Degree Courses

### Bachelor in Business & IT



Bachelor Degree in Business  
Administration (AIB)

RBC Diploma in Entrepreneurship  
Level 7 (Equivalent to NZ Bachelor  
Degree)

Diploma in Business Management  
Level 7 (Equivalent to NZ Bachelor  
Degree)



RBC Diploma in Information  
Technology L7

University of Auckland  
University of Canterbury  
Auckland University of Technology  
Lincoln University  
Griffith University

## English Language

## Tertiary Level

## Degree Level

Associates of Royal Business College





# Bachelor of Business

## The Bachelor of Business Administration (Entrepreneurial Management) LEVEL 7



*In association with Australian Institute of Business ("AIB"), Royal Business College offers students the opportunity to study towards a Bachelor of Business Administration with a special focus on Entrepreneurship. Students who complete this programme will also qualify for the Royal Business College Diploma in Entrepreneurship Level 7.*

### Description

The Bachelor of Business Administration (Entrepreneurial Management) offers students the opportunity to gain knowledge and experience of the concepts, values, challenges, opportunities and practices of entrepreneurship and management.

### Course Structure

The 3 year course has been designed to:

- » Assist participants to acquire a systematic and coherent body of knowledge in management and entrepreneurship, the underlying principles and concepts and problem solving techniques to deal with complex issues that arise from these considerations.
- » Develop in participants the academic skills and attitudes necessary to comprehend and evaluate information, management and entrepreneurial concepts from a range of perspectives; and develop participants' ability to review, and consolidate knowledge.
- » Extend and apply the knowledge and techniques learned to real organisational and entrepreneurial situations from a range of sources.

### Course Content

#### YEAR 1

- + Information and Communications
- + People I
- + Operations 1
- + Finance I
- + Strategy and Entrepreneurship I
- + Marketing I Project

#### YEAR 2

- + People II
- + Leadership Issues
- + Finance II
- + Operations II
- + Marketing II International
- + Strategy and Entrepreneurship II Project

#### YEAR 3

- + Business Ethics and Social Responsibility
- + The Changing Shape of Work and Organisations
- + Managing Diversity
- + Electronic Commerce
- + Contemporary Legal Issues
- + Career Management
- + Integrated Entrepreneurial Project

### Entry requirements

For admission into the course, applicants must:

- » Have gained a minimum of 42 credits from approved subject lists in NCEA or such other overseas qualification or experience as may be acceptable to the Registrar of AIB.
- » Overseas participants are required to demonstrate proficiency in English, equivalent to IELTS 6.0 or better.

### Course Duration

The course duration is equivalent to three academic years of full-time study or six academic years of part-time study. The course can also be delivered in an accelerated mode over two years.



**"Royal Business college showed me the pathway to how you can really achieve your goals, how you can put into practice the leadership skills they teach you."**

**Bhumika Kohli**  
IT Support at Compass Communications,  
Auckland, New Zealand.

Graduated with RBC Diploma in  
Entrepreneurship (Innovation of Business  
Management) Level 7.





# Business

## RBC Diploma in Entrepreneurship (Innovation of Business Management) LEVEL 7

### Description

The aim of this course is to prepare students for the business marketplace and a career in management with an understanding of business management theory and practice. Students will be introduced to the principles of business, and through case study analysis and real world examples, will learn how to apply these concepts to address problems and opportunities facing New Zealand businesses, both domestically and internationally. This programme is a multidisciplinary one and covers a range of business areas. Specialisations include: business law, career management, small business management, change management, business ethics and sustainability, an integrated project (business plan) and financial management (optional module).

Entrepreneurship is an essential survival tool in today's competitive business environment. Management and Entrepreneurship have an impact on almost everything we see and do in today's world and are especially relevant in New Zealand with the prevalence of small businesses. As business entrepreneurship graduates, students have the opportunity to take up an exciting career requiring talent and creativity. This Diploma in Entrepreneurship explores practical, real-world applications of marketing principles, in other words, it marries marketing and hands-on applications.

These modules introduce the wider context of the importance of good business management. Students learn how businesses identify and get to know their target markets, and then how to manage products and people to build and maintain a sustainable business. A comprehensive approach to all aspects of business management is offered in our subject modules and allows students to explore the extensive scope of the business function.



### Course Structure

The course is a full time, 42 week programme, completed over seven modules, each between 5 and 7 weeks. The course is made up of 7 component areas. There are 120 credits assessed in the 42 week course. Students will undertake 30 hours of study per week, including self directed studies.

- » Business Law
- » Career Management
- » Small Business Management
- » Change Management
- » E-Commerce
- » Business Ethics
- » Integrated Project (Business Plan)
- » Financial Management
- » International Management & Leadership

### Career Paths

Many graduates of the Business Management/Entrepreneurial programmes are required to have hands-on experience, and employers also increasingly demand that graduates have the capability to aid the organisation. The qualification can lead a graduate directly into the workforce as a competent business manager and entrepreneur or onto further studies in the management/entrepreneurship

field. The courses cover a broad range of business skills and the students are able to find the following careers after successfully completing the course:

- » Business Manager
- » Career Advisor
- » Change Manager
- » Small Business Management
- » E-Commerce Management
- » Product Management
- » Sales Manager

### Entry Requirements

Entry is open to students who have completed a Degree or National Diploma in Business Level 6 or overseas equivalent or reached the age of 20 years.

### English Language Requirements

Students who do not have English as their first language will need to show that they are capable of successfully completing the course by meeting at least one of the following entry conditions:

- » An IELTS score of 6.0 (academic)
- OR
- » \*Passed the Royal Business College English Test





# Business

## Diploma in Business Management LEVEL 7



### Description

The aim of this course is to prepare students for the business marketplace and a career in management with an understanding of business management theory and practice. Students will be introduced to the principles of management, and through case study analysis and real world examples, will learn how to apply these concepts to address problems and opportunities facing business management, both domestically and internationally. This programme is a multidisciplinary one and covers a range of business areas.

Specialisations include: financial management, international management and leadership research, marketing communications, marketing management, public relations, and business law.

### Course Structure

The course is a full time, 42 week programme, completed over two semesters. The course is made up of 5 component areas, consisting of 125 credits and involves students committing to 1250 hours of learning. Student work is assessed by research assignments, case studies and team based project work. Most student work

involves applying course concepts in actual business case studies or existing organisations. Students will undertake 30 hours of study per week, including self directed studies.

On successful completion of the course, students will have gained fundamental knowledge in the following areas:

- » Management
- » Marketing
- » Research
- » Public Relations
- » Business Law

### Career Paths

This course allows students to prepare for a rapidly changing and increasingly competitive global commercial environment. Students learn about the importance of customers, understanding their customers and will develop a critical thinking approach to management. The courses cover a broad range of management skills and students are able to find the following careers after successfully completing the course:

- » General Management
- » Public Relations Manager

- » Small Business Management
- » Direct Marketing Management
- » Product Management
- » Sales Management

### Entry requirements

Entry is open to students who have completed a Degree or National Diploma in Business Level 6 or overseas equivalent or reached the age of 20 years.

### English Language Requirements

Students who do not have English as a first language will need to show that they are capable of successfully completing the course by meeting at least one of the following entry conditions:

- » An IELTS score of 6.0 (academic)

OR

- » \*Passed the Royal Business College English Test



# Business

## National Diploma in Business LEVEL 6

### Description

This course is designed to develop a thorough understanding of the business world, financial management, business administration, marketing, computing and information technology, communication skills and service sector skills; to further students' decision making and communication skills and apply what they have learnt in real world assignments.

To get ahead in today's business world, students have to be competent in a wide range of business skills. The course equips students with the skills to reach their goals, whether they want to start their business career or are planning to move onto higher-level business studies. Students also develop communication, problem-solving, and decision-making skills and learn to work independently and as part of a team.

Students work on real-world assignments and learn from lecturers with plenty of industry experience. This course enables students to acquire a broad range of management skills in order to manage and supervise staffing in business. The course provides students with broad knowledge and skills of operational management and skills. The course aims to target international students from Asian and European countries such as India, China, Korea, Japan and Eastern European countries.

Students who complete the National Diploma in Business Level 6 will be able to:

- » Devise strategies to instruct, supervise and appraise staff.
- » Maintain effective interpersonal and professional relationships
- » Manage an organization and take responsibility for the day-to-day operation of a full scale business
- » Attain knowledge and decision making skills in important aspects of a particular business community, including marketing and research business development.

### Course Outcomes

On completion of this course students will have knowledge of management and technical skills associated with the New Zealand business world as well as a thorough understanding of operations and the middle management practices undertaken in businesses. The qualification can lead to university degrees in commerce or directly into the workforce as a competent business manager.

### Course Structure

The course is a full time, 36 week programme, completed over two semesters. The course includes 6 components and consists of 124 credits. Students must commit to 1240 hours of learning. Student work is assessed by tests, research assignments and team based project work. Most student work involves applying course concepts in actual business case studies.

### Entry Requirements

Entry is open to students who have completed a National Diploma in Business Level 5 or overseas equivalent or reached the age of 20 years.

### English Language Requirements

Students who do not have English as their first language will need to show that they are capable of successfully completing the course by meeting at least one of the following entry conditions:

- » An IELTS score of 6.0 (with no individual band score less than 5.5)
- OR
- » \*Passed the Royal Business College English Test

CODE	COURSE
BU6001	Accounting, Finance and Business Information Processing
BU6002	Organisational Direction and Strategy
BU6003	Business Relationships, and Business Culture and Environment
BU6004	Business Law
BU6005	People Development and Coordination, and Public Relation
BU6006	Generic Marketing



"I had an amazing experience studying here, I made a lot of friends, all of whom are doing really well now, many of them are now managers, some have their own businesses already. The skills I learnt at Royal Business College helped me to grow the business I manage."

**Karajit Singh**  
Restaurant Manager,  
Christchurch, New Zealand.

Graduated with National Diploma  
in Business Level 6.





# Business

## National Diploma in Business LEVEL 5



CODE	MODULES – compulsory
BU1000	Business Information Management
BU1010	Financial Management
BU1020	Business Administration
BU1030	Organizational Direction and Strategy
BU1040	Human Resource Management
BU1050	Generic Marketing
BU1060	Business Law

### Description

The National Diploma in Business is a 42 week, full time course of study. The National Diploma in Business is a nationally recognised qualification approved by the NZQA. The course has been carefully structured to meet the needs of students wishing to study business and provide a pathway to further studies in business. English language support for students is available as part of the course structure and students will be encouraged to sit IELTS before they complete the Diploma.

### Course Structure

The course is arranged into six blocks of seven week duration. Students are required to achieve 124 credits to gain the qualification. The nine modules that make up the blocks are listed in the table below.

To complete the diploma, the student must complete all compulsory modules of study over two semesters, with a two week holiday between the semesters. Students will be expected to complete self-directed study (SDS) throughout the course. The SDS must be completed by the student in his or her own time. This can be done at home, after class, or other

suitable venues. Our counsellors and tutors are available to help students plan their SDS.

Students must show a strong commitment to self directed study to successfully complete the National Diploma course.

### Further Study Opportunities

On completion of the National Diploma in Business Level 5 students may choose to study the Level 6 National Diploma.

### Entry requirements

International Students are required to have a minimum IELTS 5.5 (with no individual band score less than 5.0).

Students may be offered the opportunity to sit the RBC entry test as an alternative to IELTS to demonstrate an entry level equivalence.

New Zealand Students: must have completed a Year 12 High School Programme.

Adult Students (20 years or over) are able to gain entry if they can demonstrate suitable experience.



“Royal Business College gave me the confidence to start my own successful business at the age of 25. I met my wife here and we are now married with two children living in Auckland”.

**Terry Ding**  
Business Owner, Auckland, New Zealand.

Graduated with National Diploma in Business Level 5.





# Information Technology

## RBC Diploma in Information Technology LEVEL 7

### Description

The RBC Diploma in Information Technology Level 7 has 5 components and a research project embedded in the structure. The modules prepare students to enter a career as an IT professional. The course is ideally suited to people with an understanding of business who are already graduates, not necessarily in IT and who want to move into an IT career. The learning focuses on system development and support and includes identification of organisational business goals and translating these requirements into a workable technological solution. To get ahead in today's IT world, students must be competent in a wide range of IT skills. Participation in this Diploma course will allow the learner to develop a thorough understanding of the IT world, computer support, and software design. Successful completion of the Diploma in IT will equip students with the skills to reach their career goals. Some may want to move to speciality studies.

The minimum time allowed for course completion is 42 weeks and the maximum time is one year. Student work is assessed through tests, research assignments and team based project work. Most student work involves applying course concepts in actual business case studies.

### Qualification

A graduate of RBC Diploma in Information Technology Level 7 will have fundamental knowledge of Data Communication and Computer Networks/Software Programming/Software Project Engineering and Management/Database Management Systems/Computer Hardware Concepts and Research and Hands on Project.

### Course Structure

The course is a full time, 42 week programme, completed over two semesters. The curriculum includes 5 components and a research project. All components (modules) must be completed to the required standard to gain the qualification.

Students must complete 130 credits over one full time academic year of study. Students must commit to 1300 hours of learning. There is a two week break at the end of the first semester.

### Career Paths

The RBC Diploma in Information Technology Level 7 includes learning how to provide administration and ongoing support of Information Technology infrastructures in a range of business, government and research organizations.

On completion of this qualification, graduates will be able to demonstrate higher level skills and knowledge relating to employment in the IT industry. The course covers a diverse range of IT skills, with an emphasis on system development and support, e.g. network administration and software development/programming.

Graduates will have the confidence and professionalism to apply for any of the following career opportunities:

- » Desktop support technician
- » Help desk technician
- » Network administrator
- » Network maintenance engineer/field engineer
- » Network technician
- » Network design professional
- » Software developer/programmer
- » Database programmer/administrator
- » Database designer
- » Computer maintenance engineer

### Entry Requirements

The academic entry requirement is a Degree in Engineering or Science or the RBC Diploma in Computing Level 6 or equivalent overseas qualification.

### English Language Requirements

Students who do not have English as a first language will need to show that they are capable of successfully completing the course by meeting at least one of the following entry conditions:

- » An IELTS score of 6.0 (academic)

OR

- » \*Have passed the Royal Business College English Test



**"The experience of studying at Royal Business College was phenomenal, I made some great friends and the tutors were incredibly helpful ."**

**Njabulo Gzadual Hlongwa**  
Database Manager, Armourguard,  
Auckland, New Zealand.

Graduated with RBC Diploma  
in Information Technology Level 7.





# Information Technology

## RBC Diploma in Computing LEVEL 6



### Description

The RBC Diploma in Computing Level 6 consists of 5 different modules. These modules comprise a mix of software development, database development, generic computing, programming language and networking subjects.

Ideally, the course is suited to people with some basic background in computing and an understanding of business, wanting to pursue or move into a Computing/IT career, or further study in computing and related fields at Higher Diploma or National Degree Level.

The course is a natural progression from the National Diploma in Computing Level 5 course with credits gained in the Level 5 course being used to meet the requirements of this qualification.

### Course Structure

The qualification has a flexible structure to allow for changing requirements in the computing industry, and to provide learning programmes with a focus on computing, but tailored to meet the needs of a wide range of industries.

The course is structured around course modules which are studied over a 40 week period. Four hours per day are studied on campus. The rest of the time is self directed study on and off campus to suit individual need and learning style.

Modules are approximately 8 weeks in length.

### Facilities

Modern computer laboratories are available in all four campuses.

### Course Entry Requirements

Entry is open to students who have a National Diploma in Computing Level 5 qualification or equivalent.

### English Language requirements

Students who do not have English as a first language will need to show that they are capable of successfully completing the course by meeting at least one of the following entry conditions:

» An IELTS Score of 6.0 (academic)

OR

» TOEFL Paper score of 513

OR

» \*Passed the Royal Business College English Test

CODE	MODULES – compulsory
CO6010	Network Administration
CO6020	Programming Language
CO6030	Database Administration
CO6040	Software Development
CO6050	Generic Computing





# Information Technology

## National Diploma in Computing LEVEL 5

### Description

The National Diploma in Computing Level 5 provides a nationally recognized qualification for people who are pursuing a career in the computing industry.

The qualification has a flexible structure to allow for changing requirements in the computing industry.

The course has been carefully structured to meet the needs of a whole range of industries and for students who wish to further their studies at universities in New Zealand and/or overseas.

### Course Structure

The course consists of individual course modules. There is a two week holiday between each semester. The course is designed to allow students to complete the diploma over a two semester (one academic year) period.

The course has been designed to maximize class time and ensure you have the ability to complete set tasks and projects.

To support you and your studies our trained staff will be there to help you at all times. English Language support is available for all students throughout the course as required.

Students will be expected to complete self-directed study (SDS) during the course. The SDS must be completed by the student in his/her own time. This can be done at home, college, or other suitable venues. Our counsellors and tutors are available to help students plan their SDS.

### Course Entry Requirements

Entry is open to students who have completed the New Zealand Year 12 High School Programme or equivalent overseas certificate OR students who are 20 years old or over.



### English Language requirements

Students who do not have English as a first language will need to show that they are capable of successfully completing the course by meeting at least one of the following entry conditions:

- » An IELTS Score of 5.5 (with no individual band score less than 5.0)

OR

- » \*Passed the Royal Business College English Test

CODE	MODULES – compulsory
CO3001	Application Support
CO3010	Business Computing
CO3003	Computer Hardware
CO3002	Computer Maintenance
CO3040	Networking
CO3060	Software Development



“The most valuable thing I’m learning right now is about the computer industry of New Zealand and the professionalism of the industry which will help my career and future.”

Ishwor Sigdel  
National Diploma in Computing (Level 5)



# English

## Academic/General English

The Royal Business College prides itself on taking good care of students' needs from the moment they set foot in New Zealand. They are met at the airport by a College representative, and taken to their homestay for introduction to their new host parents. The following day their homestay parent personally brings them to the College to start their academic life in New Zealand.

### Orientation

The first class a student enters is the Orientation Class, a small class where they meet other newcomers. The orientation course lasts up to five days.

Towards the end of the Orientation course, each student is given a placement test to find his/her level of English to ensure that he/she is placed in a suitable class. The placement test consists of a 20-minute vocabulary test, four 15-minute grammar tests ranging in difficulty from Elementary to Advanced, and a 20-minute writing task. Together with the orientation tutor's assessment of the student's listening and speaking skills, the test skills are compiled by the Associate Principal who enters the scores on the student's file, identifies the student's level for each of the four skills (reading, writing, listening and speaking), and allocates the student to an appropriate class. The orientation teacher then introduces the student to his/her new teacher.



### Academic/General English Classes

The Royal Business College conducts General English classes over six levels:

- » Beginner
- » Elementary
- » Pre-Intermediate
- » Intermediate
- » Upper-Intermediate
- » Advanced

Classes are small (the average size is 8 – 10 students) and are taught by well-qualified and experienced tutors who are skilled in motivating and encouraging students, no matter whether their level is pure beginner or near-fluent.

Teaching resources include regularly updated EFL text books, EFL videos and audio tapes, and supplementary materials from the College's extensive Resource Library. Off campus visits are arranged with specific learning objectives in mind. Over the course of one term, classes might visit the museum, an ice-cream factory, the university and the Arts Centre, and carry out language tasks in each place.

A careful balance of each of the four skills (reading, writing, listening and speaking) is taught, and each student's progress in these skills is monitored and recorded.

Students are expected to advance one level each 12-week term. Weekly progress tests are given each class, and an end-of-term examination determines whether the students will be promoted to the next level.

CODE	MODULES
EN1000	Beginner
EN2000	Elementary
EN3000	Pre-intermediate
EN4000	Intermediate
EN5000	Upper-intermediate
EN6000	Advanced
EN7000	IELTS
EN8000	Active English



# IELTS Preparation

## IELTS Academic Classes



Once students have reached the Upper Intermediate level, those who intend to continue their studies in a university either in New Zealand or another English-speaking country, join our Academic English classes. There are two levels of Academic class: Upper Intermediate and Advanced. One major objective in these classes is to prepare for IELTS (International English Language Testing System) which is a prerequisite for university entry. Students are taught test-taking techniques, academic vocabulary, speed reading, and academic writing skills. They regularly sit practice tests to measure their progress. Academic Class teaching resources include regularly updated IELTS preparation course-books, audio tapes and CDs, recorded interviews and examples of actual tests supplemented by a large selection of test preparation materials developed here at the Royal Business College. The effectiveness of our approach is borne out by the large number of our graduates who have gone on to successfully complete degree and post-graduate courses at universities in New Zealand and abroad.

### Further Study Opportunities

Once a student has reached 5.5 IELTS they are able to enter the Diploma course programmes.

### Active English Programme

Holiday Course for Groups

The popular Active English Programme gives participants expert English language tuition, an inside look at New Zealand's culture and scenery, and also an exciting range of fun activities. Programmes can be made to suit your group's requirements. Free placement on the Active English Programme is provided for the accompanying teacher/guardian.

### Course Entry Requirements

All students are welcome to join the English language programme.

**Royal Business College offers an internal English language levels test online for international students who do not have an IELTS certificate to meet the course entry test as an option. It is a FREE Online test.**

How does an international student take the RBCET online test?

### Four simple steps

1. You supply your full information by email to:  
**[aroyal@royalbusiness.ac.nz](mailto:aroyal@royalbusiness.ac.nz)**
2. After we receive all your information, we will arrange your Skype interview giving you an appointed date and time.
3. Once you have successfully passed the Skype interview, we will send you an username and password for online test.
4. Once you have successfully completed the RBCET online test, you will automatically receive an English language level certificate which you can use to apply for a RBC Academic Course and your Student Visa through a New Zealand Immigration Branch near you.

For further information, you are welcome to contact us by email.





# Horticulture

## RBC Diploma In Horticulture LEVEL 5

### Description

The RBC Diploma in Horticulture Level 5 course is designed to enable students to acquire a broad range of management skills in order to manage crop production and supervise staffing in a horticultural business, it provides students with a broad knowledge of Applied Horticulture Management and Marketing skills. It targets international students from Asian and European countries such as India, China, Korea, and Japan. New Zealand permanent residents are also able to apply for the diploma. It provides learners with an entry pathway to study at Degree level in Horticulture at Massey and Lincoln Universities, as well as other tertiary institutions offering further horticultural qualifications. It provides students who may wish to invest in the horticultural industry, practical and applied management knowledge of the industry and how to use this knowledge to successfully establish their own businesses. It provides international students and new migrants in particular, a practical course of study that is adapted to their English language levels and learning needs and encourages further learning opportunities at Degree level in Horticulture.

### CODE MODULES – COMPULSORY

HORT5-MA	Management and Administration
HORT5-HPM	Horticulture Production Management
HORT5-AHM	Applied Horticulture Management
HORT5-HM	Horticulture Marketing
HORT5-PPR	Practicum and Property Report

Students who complete the RBC Diploma in Horticulture Level 5 will be able to:

- » Devise strategies to instruct, supervise and appraise staff.
- » Maintain effective interpersonal and professional relationships.
- » Manage crop production and take responsibility for the day-to-day operation of a full scale business.
- » Attain knowledge and decision making skills in important aspects of a particular horticultural sector, including marketing, research trials, and horticultural development.
- » Assist in adapting a business to changes in the Horticultural Industry.

### Course Outcomes

On completion of this course, students will have knowledge of the management and technical skills associated with the New Zealand Horticultural Industry as well as a thorough understanding of the operations and middle management practices used in horticultural businesses. The qualification can lead to Massey or Lincoln University degrees in horticulture or directly into the workforce as a competent horticultural manager.

### Course Structure

The course is designed to be completed in a total of 36 weeks. Students will undertake 36 hours of study per week.

The course consists of 122 credits and involves students committing to 1220 hours of learning. The learning is divided between practical, theoretical and self directed study activities. This course has a strong practical emphasis and is reflected in the hours allocated to practical instruction.



The practical component requires the students to work (they may be paid) in a horticultural business which RBC can organise. Students should complete a minimum of 60 days work. This can be done during their semester break, study break or during the two days they have free for work experience during their 36 weeks.

### Entry Requirements

Entry is open to students who have completed a National Certificate in Horticulture Level 4 or an equivalent horticulture qualification or reached the age of 20 years.

### English Language Requirements

Students who do not have English as a first language will need to show that they are capable of successfully completing the course by meeting at least one of the following entry conditions:

- » An IELTS score of 5.5 (Academic)

OR

- » \*Passed the Royal Business College English Test

# Guidance and Support

We know that the key to success when studying away from home is making sure that all your needs are met and you are given the right kind of guidance and support. We have many ways to assess your needs, including our induction programme and a variety of other internal services that we offer free of charge. Other professional external services are also available to assist you but these are provided at the students' own cost.

## Accommodation

- » The Homestay Questionnaire will tell us what your accommodation needs are.
- » On arrival we introduce you to the host family we have chosen to suit your needs.
- » There are ongoing checks of placement and welfare as well as a free problem solving service.

## Induction

- » Airport meeting service with transport to your accommodation is available on request.
- » Placement test to establish your English level.
- » Interview with the Principal to plan your course of study.
- » Introduction to local services e.g. bank, library, information centre, medical centre.
- » Students' Handbook, and College facilities.

## Internal Counselling

- » Academic – course planning and advice.
- » Further studies – University, High School.
- » Homestay – welfare.
- » Day-to-day matters, e.g. ID Card, local services.

## External Counselling

Our administration staff are able to refer you to independent counsellors for help with any other personal needs or

problems you may have.

- » This counselling can be arranged in English, or in your first language if preferred.

## Guardianship

Guardianship can be arranged for students under 18 years of age to ensure their welfare and parental peace of mind.

- » A choice of guardians is available, from internal College personnel to independent individuals and service companies. All are selected for their professionalism and their ability to provide a high standard of care for students.

## Insurance

Medical and Travel Insurance is compulsory as medical attention in another country can be very expensive.

## Accommodation types

The Royal Business College recommends that students stay in a New Zealand homestay, where they can experience New Zealand life and culture, and where they can practise their English every day. There are other options open to students over 18 years of age. These options have not been assessed by the College for suitability.

**Flats:** A two bedroom, unfurnished flat in central Christchurch costs an average of \$250 per week. In Auckland it costs \$275. Furnished flats cost an additional \$30 – \$40 per week. Moving into a flat involves other expenses beside the rent, e.g. bond (weekly rent X 2), the agent's fee (rent X 1), electricity bond (\$200), and a telephone connection charge.

**Flat Sharing:** This is a more economical way of flatting. To get a room in a shared flat costs between \$70 to \$110 per week, plus expenses, which include electricity, phone, and food. A bond of 1 or 2 weeks' rent is also often charged.

**Temporary Accommodation:** The best known hostel is the YMCA. The rental for long-term accommodation is \$136 to \$146 per week. There are other hostels

with more basic facilities which charge \$60 (4-person shared room) to \$100 (twin share) per week. Motels and hotels are also available. Costs vary from approximately \$80 – \$500 per night.

**Homestays:** All homestay accommodation arranged by Royal Business College has been assessed by the College and meets the requirements under the Code of Practice for Pastoral Care for International Students.

## Immigration

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at

[www.immigration.govt.nz](http://www.immigration.govt.nz)

**Eligibility For Health Services:** Most international students are not entitled to publicly funded health services while living in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at:

[www.moh.govt.nz](http://www.moh.govt.nz)

## Accident Insurance

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at:

[www.acc.co.nz](http://www.acc.co.nz)

## Medical And Travel Insurance for Students

International students must have appropriate and current medical and travel insurance while studying in New Zealand.



# Code of Practice

## The Code of Practice for the Pastoral Care of International Students.

### Introduction

When students from other countries come to study in New Zealand, it is important that those students are well informed, safe, and properly cared for. New Zealand educational providers have an important responsibility for international students' welfare. The "Code of Practice for the Pastoral Care of International Students" (the Code), provides a procedure that students can follow if they have concerns about their treatment by a New Zealand educational provider or agent of a provider.

### What is the Code?

The Code is a document that provides a framework for service delivery by educational providers and their agents to international students. The Code sets out the minimum standards of advice and care that are expected of educational providers with respect to international students. The Code applies to pastoral care and provision of information only, and not to academic standards.

### Who does the Code apply to?

The Code applies to all education providers in New Zealand with international students enrolled. The Code is mandatory to these providers and must be signed by them.

### What is an "international student"?

An "international student" is a foreign student studying in New Zealand.

### How can I get a copy of the Code?

You can request a copy of the Code from your New Zealand education provider. The Code is also available online from:

[www.nzqa.govt.nz](http://www.nzqa.govt.nz)

### How do I know if an education provider has signed the Code?

The New Zealand Qualification Authority maintains a register of all signatories of the Code. This is available online from:

[www.nzqa.govt.nz](http://www.nzqa.govt.nz)

If the education provider that you are seeking to enrol with is not a signatory to the Code, you will not be granted a permit from the New Zealand Immigration Service and you will not be able to study at that institution.

### What do I do if something goes wrong?

If you have concerns about your treatment by your education provider or by an agent of the provider, the first thing you must do is contact the principal, the international student director, or another person who has been identified to you as someone that you can approach about complaints at your institution.

The Code requires all institutions to have a fair and equitable internal grievance procedure for students. You must go through these internal processes before you can take the complaint any further.

If your concerns are not resolved by the internal grievance procedures, you can contact the International Education Appeal Authority (IEAA).

The Royal Business College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the New Zealand Qualification Authority.

Copies of the Code are available on request from this institution or from the New Zealand Qualification Authority website at:

[www.nzqa.govt.nz/providers-partners/caring-for-international-students/](http://www.nzqa.govt.nz/providers-partners/caring-for-international-students/)

### A summary of the Code of Practice for the Pastoral Care of International Students

The Code sets standards for education providers to ensure that:

- » High professional standards are maintained
- » The recruitment of international students is undertaken in an ethical and responsible manner
- » Information supplied to international students is comprehensive, accurate, and up-to-date
- » Students are provided with information prior to entering into any commitments
- » Contractual dealings with international students are conducted in an ethical and responsible manner
- » The particular needs of international students are recognised
- » International students are in safe accommodation
- » All providers have fair and equitable internal procedures for the resolution of international student grievances
- » Full details of what is covered can be found in the Code itself.

### What is the International Education Appeal Authority (IEAA)?

The IEAA is an independent body established to deal with complaints from international students about pastoral care aspects of advice and services received from their education provider or the provider's agents. The IEAA enforces the standards in the Code of Practice.

# Tuition Fees and Start Dates

## Tuition fees

COURSES 2016	START DATE	TUITION FEES
Bachelor of Business Administration – Entrepreneurship (AIB)	<b>2016:</b> 11 Jan / 11 July	NZ\$18,980 per academic year (6 papers)
RBC Diploma in Entrepreneurship (Innovation of Business Management) Level 7	<b>2016:</b> 11 Jan / 7 Mar / 25 Apr / 11 July / 15 Aug / 17 Oct <b>2017:</b> 16 Jan	NZ\$15,980 (42 weeks)
National Diploma in Business Level 5	<b>2016:</b> 11 Jan / 7 Mar / 25 Apr / 11 July / 15 Aug / 17 Oct <b>2017:</b> 16 Jan	NZ\$15,980 (Level 5: 42 weeks)
National Diploma in Business Level 6	<b>2016:</b> 11 Jan / 7 Mar / 25 Apr / 11 July / 15 Aug / 17 Oct <b>2017:</b> 16 Jan	NZ\$15,980 (Level 6: 36 weeks)
Diploma in Business Management Level 7	<b>2016:</b> 11 Jan / 7 Mar / 25 Apr / 11 July / 15 Aug / 17 Oct <b>2017:</b> 16 Jan	NZ\$15,980 (42 weeks)
National Diploma in Computing Level 5	<b>2016:</b> 11 Jan / 7 Mar / 25 Apr / 11 July / 15 Aug / 17 Oct <b>2017:</b> 16 Jan	NZ\$15,980 (Level 5: 42 weeks)
RBC Diploma in Computing Level 6	<b>2016:</b> 11 Jan / 7 Mar / 25 Apr / 11 July / 15 Aug / 17 Oct <b>2017:</b> 16 Jan	NZ\$15,980 (Level 6: 40 weeks)
RBC Diploma in IT Level 7	<b>2016:</b> 11 Jan / 7 Mar / 25 Apr / 11 July / 15 Aug / 17 Oct <b>2017:</b> 16 Jan	NZ\$15,980 (42 weeks)
RBC Diploma in Horticulture Level 5	<b>2016:</b> 11 Jan / 7 Mar / 25 Apr / 11 July / 15 Aug / 17 Oct <b>2017:</b> 16 Jan	NZ\$15,980
English (Full Time)	Throughout the year	NZ\$330 per week
English (Part Time)	Throughout the year	NZ\$220 per week

## Additional fees

COMPULSORY FEES	COURSES	COST
Exam fees	RBC Diploma in Entrepreneurship Level 7	NZ\$300
	Diploma in Business Management Level 7	NZ\$201
	National Diploma in Business Level 6	NZ\$212
	National Diploma in Business Level 5	NZ\$201
	RBC Diploma in IT Level 7	NZ\$201
	Nat Diploma in Computing Level 5	NZ\$201 Level 5
	RBC Diploma in Computing Level 6	NZ\$201 Level 6
	Bachelor of Business Administration (AIB)	NZ\$50 per paper
	RBC Diploma in Horticulture Level 5	NZ\$254
	All courses	NZ\$2300
Material fees	All courses	NZ\$200
Enrolment fees ( <i>once only</i> )	All courses	NZ\$300
Homestay Placement Fee ( <i>once only</i> )		NZ\$265 per week
Homestay Fee		NZ\$20
International Student Card		NZ\$3,300 per year
Guardianship		NZ\$340
IELTS Examination		

### INSURANCE International students are required to have medical and travel insurance while studying in New Zealand.

1 month	2 month	3 month	4 month	5 month	6 month	7 month	8 month	9 month	10 month	11 month	12 month
NZ\$55	NZ\$110	NZ\$137	NZ\$167	NZ\$208	NZ\$250	NZ\$292	NZ\$333	NZ\$375	NZ\$416	NZ\$458	NZ\$500

\* Only for those countries whose visa approval rate is over 80% or in New Zealand.





**Royal  
Business  
College**



enrol now online  
[www.royalbusiness.ac.nz](http://www.royalbusiness.ac.nz)



email us  
[info@royalbusiness.ac.nz](mailto:info@royalbusiness.ac.nz)

# Enrol at Royal Business College in **3 simple steps.**

That's right, just 3 easy steps to a great future.

We'll be here to help you if you have any questions,  
so what are you waiting for, apply now.

## Step 1

Just download and complete the RBC  
Enrolment form using the link below:

[www.royalbusiness.ac.nz/enrol/enrol-online/](http://www.royalbusiness.ac.nz/enrol/enrol-online/)

(or return it to us by email  
[aroyal@royalbusiness.ac.nz](mailto:aroyal@royalbusiness.ac.nz))

If you are enrolling for one of our Academic  
programmes, ensure that you attach relevant  
academic record to support your entry.

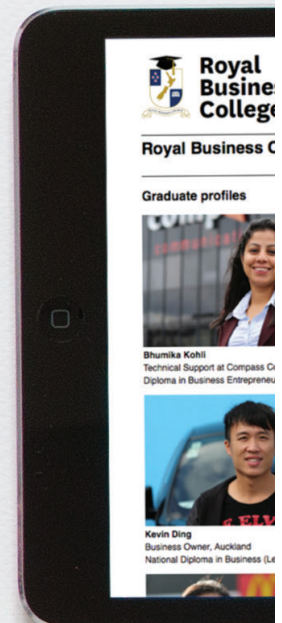
## Step 2

If you are successful,  
you will receive an  
offer of place and  
an invoice for your  
programme fees  
within the same day.

## Step 3

When you receive the offer  
of place, you can apply  
for your visa through  
New Zealand Immigration.

[www.immigration.govt.nz](http://www.immigration.govt.nz)



### Christchurch Campus

447 Blenheim Road  
Upper Riccarton  
P.O. Box 29566, Fendalton  
Christchurch, New Zealand

+64 3 374 9888  
+64 3 374 9555  
[info@royalbusiness.ac.nz](mailto:info@royalbusiness.ac.nz)

### Auckland Campus

Level 3, 60 Federal Street  
Auckland CBD  
P.O. Box 3857, Shortland Street  
Auckland, New Zealand

+64 9 368 1918  
+64 9 368 1958  
[recauckland@royalbusiness.ac.nz](mailto:recauckland@royalbusiness.ac.nz)

### Te Puke Campus

238 Jellicoe Street  
P.O. Box 189  
Te Puke  
Bay of Plenty, New Zealand

+64 7 573 9271  
+64 27 586 8668  
[tepuke@royalbusiness.ac.nz](mailto:tepuke@royalbusiness.ac.nz)

### Hastings Campus

Level 5, The Tower  
215 Railway Road  
PO Box 1048  
Hastings, New Zealand

+64 6 870 3888  
+64 22 411 7259  
[info@royalbusiness.ac.nz](mailto:info@royalbusiness.ac.nz)



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